



GL-5: \$38,619 - \$48,010; GL-6: \$40,723 - \$51,193; GL-7: \$XX, XXX - \$XX, XXX; GL-8: \$XX, XXX - \$XX, XXX

The major duties of the position include, but are not limited to the following:

- Responds to calls concerning felonies, emergencies, traffic accidents, drug charges, altercations and misdemeanors under Federal, State, local and tribal laws; investigates, apprehends, arrests, and detains all persons charged with violations
- Maintains law and order within the area of assignments by patrolling in a patrol vehicle, investigating suspicious situations, and taking action as appropriate.
- Performs such assignments as working radar on busy highways, participating in night surveillance in high crime areas, and participating in traffic and crowd control activities.
- Make arrests in cases of crime or misdemeanors personally witnessed; takes persons arrested to appropriate authorities for booking or formal charging.
- Serves Federal, State, or local or tribal warrants, subpoenas and other court papers; testifies at hearings and trials as an expert witness in Federal, State, local or tribal courts as required;
- Prepares and submits reports of incidents or traffic accidents, daily and weekly activities, and narratives and statistical reports as required.
- Testifies in official capacity at Tribal, State, and Federal hearings.

GL-03: To qualify based on experience, you must have the following:

Six months of general work experience in any administrative, clerical, technical, or military work that involved protecting property, equipment data, or materials; or that involved making judgments based on the application of directions, rules, regulations, or laws.

OR To qualify based on education, you must have the following:

One year of successfully completed study at an accredited school above the high school level. Transcripts must be submitted by the closing date.

OR A combination of experience and education that totals 100% of the requirement above.

GL-04: To qualify based on experience, you must have the following:

Six months of general work experience in any administrative, clerical, technical, or military work that involved protecting property, equipment data, or materials; or that involved making judgments based on the application of directions, rules, regulations, or laws.

AND

Six months of specific experience providing routine fixed post or patrol assignments as a public safety official. This must include at least THREE of the following: 1) responding to calls or alarms to crimes; 2) questioning individuals at the scene of an incident; 3) informing individuals of their rights as suspects or witnesses; 4) operating radar or speed detection equipment; 5) arresting violators caught in the act; 6) issuing citations for observed violations of law; 7) handing out crime prevention information during patrols; 8) preparing accident reports or 9) assisting victims of accidents.

OR To qualify based on education, you must have the following:

Two years of successfully completed study at an accredited school above the high school level with at least 12 semester hours in police administration, police law and evidence, police investigation, criminology, law enforcement, general law, or similar subjects closely related to police work.

NOTE: Successful completion of a Federal, State, county, or municipal police academy or comparable training course that included at least 40 classroom hours of instruction in police department procedures and methods, and local law and regulations, may be substituted for a maximum of 3 months of specialized experience or 6 months of general experience.

OR A combination of experience and education that totals 100% of the requirement above.

All positions are subject to drug testing, medical examination, physical fitness testing, and positive adjudication of a background investigation.



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School Resource Officer Position Description Summary Continued...

GL-05: At the GL-05 grade level, you may qualify based on education or experience, or any combination thereof. To qualify based on experience, you must have the following:
In addition to experience at lower grade levels, you must have one year of prior public safety work experience performing a full range of operations in preventing or resolving offenses. This must have included at least FOUR of the following: 1) pursuing and apprehending persons fleeing a crime scene or resisting arrest; 2) subduing individuals causing disturbances; 3) identifying and arresting violators based on eyewitness accounts; 4) coordinating emergency responses between security, fire, and other emergency units; 5) taking charge of a crime scene and restricting access to the scene or 6) seeking, detecting, and protecting evidence and witnesses at the scene of an incident.
OR To qualify based on education, you must have the following:
Successful completion of a full 4-year course of study leading to a bachelor's degree in Police Science or a comparable degree program related to the work of the position.
NOTE: Successful completion of a Federal, State, county, or municipal police academy or comparable training course that included at least 40 classroom hours of instruction in police department procedures and methods, and local law and regulations, may be substituted for a maximum of 3 months of specialized experience or 6 months of general experience.
OR A combination of education and experience that totals 100% of the requirement above.

GL-6: In addition to experience at lower grade levels, to qualify at the GL-06 level, you must have one year of Police work experience in which you performed ALL work experience listed above for the GS-5 grade level, as well as independently applying investigative procedures to detect and resolve crimes requiring extensive research, including interviewing, planning, observing, conducting stakeout operations, and executing investigations which result in the arrests of suspects.

MAXIMUM ENTRY AGE LIMIT: The maximum entry-age for this position **shall not exceed age 37**, unless you have sufficient prior Federal civilian law enforcement [or firefighter, if applicable] experience or you are a preference eligible veteran. If you are a preference eligible veteran, you may be eligible for this position after your 37th birthday. You must supply a copy of your Defense Department Form 214 (DD-214) along with the Standard Form 15 (if applicable) and any associated documentation in accordance with the instructions in this vacancy announcement. Failure to provide this documentation with your application will result in loss of eligibility to receive a waiver of the maximum entry age requirement.

MEDICAL REQUIREMENTS: The duties of these positions require moderate to arduous physical exertion and/or duties of a hazardous nature. The following medical requirements apply to all applicants: good near and distant vision, ability to distinguish basic colors, and ability to hear the conversational voice. Agencies may establish additional, job-related physical or medical requirements provided that the specific position(s) involves the arduous or hazardous duties to which the physical requirements relate.

Applicants and employees must have the capacity to perform the essential functions of the position without risk to themselves or others. Applicants and employees must possess emotional and mental stability. In most instances, a specific medical condition or impairment will not automatically disqualify an applicant or employee. A medical condition or impairment is disqualifying only if the condition, for good medical reason, precludes assignment to or warrants restriction from the duties of the specific position. For some positions, the loss or impairment of a specific function may be compensated for by the satisfactory use of a prosthesis or mechanical aid. Reasonable accommodation shall also be considered in determining an applicant's ability to perform the duties of a position. Reasonable accommodation may include, but is not limited to the use of assistive devices, job modification or restructuring, provision of readers and interpreters, or adjusted work schedules.

All positions are subject to drug testing, medical examination, physical fitness testing, and positive adjudication of a background investigation.



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School Resource Officer Position Description Summary Continued...

SUITABILITY, CLEARANCE & REQUIREMENTS: A background security investigation will be required for all new hires. Appointment will be subject to the applicant's successful completion of a background security investigation and favorable adjudication. Failure to successfully meet these requirements will be grounds for termination.

DRIVING RECORD REQUIREMENT: A valid driver's license and safe driving history are required for this position. You may be requested to submit a GSA Form 3607 and must meet the safe driving requirements of the Bureau of Indian Affairs.

DRUG TESTING: This is a testing designated position (TDP) under the Department of the Interior Drug-Free Workplace Program.

All positions are subject to drug testing, medical examination, physical fitness testing, and positive adjudication of a background investigation.