



Spirit Lake Tribe
 P.O. Box 359
 Fort Totten, North Dakota 58335
 slthr@spiritlakenation.com

Job Title:	Behavioral Health Aide	Open Date:	November 13, 2017
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Position Objective: Provide direct and comprehensive primary, preventative and therapeutic medical and nursing care to individuals across the lifespan.

Major Duties & Responsibilities:

- Provides direct care to youth/families who are participants of the MSPI Project
- Monitor behavior and activities of youth/families who are participants of the MSPI Project
- Obtains training as required and necessary
- Plans, observes and facilitates and documents group activities
- Works cooperatively and in coordination with all programs and services, schools

Qualifications, Experience and education required:

- GED or high school diploma
- On-the-Job training required
- Knowledge of culture and history of the Spirit Lake Tribe
- Knowledge of and personally acquainted with local parents and families
- Proficient with desktop computers preferably in Word and Excel
- Valid ND Driver's License
- Good communication, problem solving and organizational skills
- Ability to work with others and without close supervision

Job Role:	Behavioral Health Aide	Company Industry:	Spirit Lake Tribe
Exempt/Non-exempt	Non-Exempt	Closing Date:	November 29, 2017
Employment Status:	Full Time	Supervision	Project Director
Monthly Salary Range:	DOQ	Manages Others:	Yes
Number of Vacancies:	1		

Please Send Application to:

Name:	Spirit Lake Human Resource Department	Email:	slthr@spiritlakenation.com
Address:	P.O. Box 97	State	North Dakota
City:	Fort Totten, North Dakota	Zip/Postal Code:	58335
Phone:	701-766-1203 or 701-766-1215	Fax:	701-766-1272

Application Procedure	Complete application/Completed resume/Application materials must clearly explain how experience and education are related to minimum qualifications and job duties. Copy of Credentials /License/Copy of college transcripts/copy of valid driver's license/Names, addresses, phone numbers and permission to contact three references/If seeking Indian Preference a copy of Tribal Enrollment must be attached/ If seeking Veteran's preference must include Form DD214/Authorization signature will be required for background check and drug testing.
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