



Spirit Lake Food Distribution
Dec. 2020

FUNDING AMOUNT: We are currently operating on CR until 100% funding becomes available for CSFP and FDPIR.

FUNDING CYCLE: 1st quarter

NUMBER OF EMPLOYEES: 9 full time staff
2 part time staff
3 CARES staff
1 transfer

HOUSEHOLDS SERVED: 282

INDIVIDUALS SERVED: 519

DOLLAR AMOUNT SERVED: \$29,259

MONTHLY ACTIVITIES: The staff provide home deliveries to the clients the first week of the month, we received 2 regular trucks and 5 produce trucks. We also work with the local SNAP offices to insure accuracy for program participation. We distributed 5 Farmers 2 Family food trucks for December.

TRAVEL: N/A

TRAINING: I am scheduling a supervisor training for staff to assist with handling issues on a day to day basis. It is scheduled for January but due to Covid, we may have to hold off until Feb.

OTHER: During the month of Dec., I processed payables, time sheets, certification forms are updated for the new fiscal year with implemented changes along with employee reviews. I also participated in FDPIR Operations call, NAFDPIR board calls, Food Package meeting, MPRNAC, MP Region Calls and grant reports. I continue to manage and report on multiple grants and work with various funders to find additional resources to improve the program.

We received notice that we were awarded additional grant dollars from First Nations to assist with the pandemic and CARES grants are continually applied for and we have received 3 grants from the agency. Additional grants are pursued as they become available.

We are managing the Commodity Supplemental Food Program for elders and we have received positive feedback from this program. Our caseload has reached 128 participants. I continue to work on building spreadsheets, inventory forms and distribution methods to improve the processes which is very outdated, we are in the final phases of developing software to expedite the process and track inventory. Food availability for CSFP has been a struggle but we are

working with the regional office and headquarters to maintain adequate sources of food supplies.

In January, we are providing additional CARES food packages to the FDPIR clients, this grant was applied for and approved and increases the benefits for clients each month.

Nutrition Education is providing weekly trivia incentives and drawings, we are giving away Instant Pots that were generously donated by former Senator Heidi Heitkamp.