



Spirit Lake Tribe
P.O. Box 359
Fort Totten, North Dakota 58335
slthr@spiritlakenation.com

Job Title:

Family Preservationist

Open Date:

April 20, 2017

- Provides specialized case management to children and families to prevent foster care placements.
- Provides family assessment services. Makes recommendations for reunification, termination of parental rights, transfer of legal custody, etc. to family members, permanency planning team and Tribal Court.
- Prepare referrals to individual and family counseling/therapeutic services adapted to meet the unique needs of children and families as appropriate.
- Prepares case records, social summaries and other records required in maintaining professional standards of accountability.
- Serves as an advocate for clients in securing tribal, state and referral services for children and families.
- Coordinates services for children and families with other agencies as needed.
- Collaborates with other Tribal programs and other local, state and federal agencies as needed to provide appropriate services consistent with children and family needs.
- Functions as active information and public relations for the Tribal community regarding family preservation.
- Implement the development of support groups for children and family needs.
- Implement a parenting program in the four district communities with the assistance of the Director.
- Must be able to maintain confidentiality.
- Complete and evaluate all clients enrolled in the program.
- Other duties as assigned by the director.

Qualifications, Experience and education required:

- Must have a minimum of a two-year degree in a human service related field or 4+ years relevant experience.
- Excellent computer skills have internet and understanding of how to use both.
- Must be culturally sensitive to population in the service area.
- Must be able to work with the people collaboratively.
- Must possess a valid North Dakota Driver License with a clean driving record and have reliable transportation.
- Must be willing to comply with a background check and testing.
- Must be able to work evenings.

- Must be willing to attend a 3-5 day certification training.

Department	Social Services	Location	Social Services Building
Employment Status:	Full-time	Supervision	Director
Hourly Salary Range:	DOQ	Manages Others:	No
Number of Vacancies:	Two	Closing Date:	May 5, 2017 at 4:00 p.m.

Please Send Application to:

Name:	Spirit Lake Human Resource Department	Email:	slthr@spiritlakenation.com
Address:	P.O. Box 97	State	North Dakota
City:	Fort Totten, North Dakota	Zip/Postal Code:	58335
Phone:	701-766-1203 or 701-766-1215	Fax:	701-766-1272

JD-SS042017

Application Procedure	Complete application/Completed resume/Application materials must clearly explain how experience and education are related to minimum qualifications and job duties. Copy of Credentials /License/Copy of college transcripts/copy of valid driver's license/Names, addresses, phone numbers and permission to contact three references/If seeking Indian Preference a copy of Tribal Enrollment must be attached/ If seeking Veteran's preference must include Form DD214/Authorization signature will be required for background check and drug testing.
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