



Monthly Director Report

April 2019 Finance Department – Lori Brown CFO

Finance Team consists of 12

Jessica Alberts – Accountant

Kristi Thompson – Records Management Tech

Lora Greybear – Grant Management Specialist/Purchase Orders

Becky Diaz – Accounts Payable/Deposits/Insurance Tech

Ron WalkingEagle – Bank Reconciliation Specialist

Keisha Shaw – Receptionist

Trestan DeMarce - Grant Management Specialist

April St. Pierre - Grant Management Specialist

Kateri DeMarce – Payroll Tech

Renita Shaw – Travel Manager

Beatrice Green – Accounts Receivable/Asset Tech

Lori Brown - CFO

Finance Staff Changes or Openings

Beatrice Green is a new employee – Accounts Receivable/Asset Technician

Monthly Activity Highlights

- IDC FY2020 Cost Proposal is in process.
- CFO will review the Finance Policy and provide a full copy to the Director's at the next Director meeting.
- We continue to close out the Sacred Beginnings grant with PCAND.
- We continue to work on the finalization of the wind turbine project with DOE.
- SF-425 Quarterly Financial reports were completed for Jan-Mar 2019.
- Director Financial Reports went out the first week on the Month.
- Grant Management Specialist Team started the budget revisions for the EDF Programs.
- Presentation was given on EDF and Federal Programs at the General Assembly.

Training and Staff Development

- CFO – Financial and Standard Reporting for Accufund software.
- Payroll Tech – Payroll Updates

Travel

- CFO attended TIBC Annual Budget meeting and met with BIA officials regarding the lack of payments to the Tribe. Very informative meeting to partake in the upcoming funding for 2021.

Personal

- I enjoy my work each day and I am grateful for my staff and the support of our leaders.

Lori Brown, CFO

