



Spirit Lake Tribe
P.O. Box 359
Fort Totten, North Dakota 58335
slthr@spiritlakenation.com

Job Title:

**Medical Laboratory Scientist/Medical
Laboratory Technician**

Open Date:

June 15, 2016

Position Objective: This position serves as a laboratory scientist at the Spirit Lake Health Center in Fort Totten, ND. The purpose of this position is to perform a variety of procedures including complex analysis, using and maintaining equipment and setting up and monitoring quality controls.

Major Duties & Responsibilities

- Evaluates requested procedures to determine the suitability of specimen for analysis, requesting new specimen if determined to be unusable.
- Prepares reagents and primary reference materials.
- Selects, performs, evaluates and monitors the performance of non-routine and specialized test procedures using manual and/or instrumental techniques in accordance with established protocols. Recognize and reacts to indicators of malfunctions; locates and implements corrections. Obtains analytical data (e.g., color and points, digital read outs, tracing patterns, agglutinations); converts to proper units for reporting; and correlates data to verify results. Writes laboratory reports (identifying sample and stating methods are results); and reports results to appropriate individuals.
- Calibrates, standardizes, adjusts and maintains instruments. Verifies correct instrument operation using established procedures and quality control checks (e.g., mechanical, optical, photometric, electrometric, automated). Identifies the cause of common problems and makes simple repairs.
- Conducts quality control procedures on equipment, reagents and products. Maintains proper records for quality controls reports.
- Evaluates and recommends new tests.
- May instruct other laboratory scientists, medical technicians, nurses and others in techniques, equipment use, test slip requirement, etc.
- Other duties as assigned.

Qualifications, Experience and education required:

- Bachelor's Degree in Medical Technology/Clinical Laboratory Science/Medical Laboratory Science or Associate's Degree in a Medical Laboratory Technician Program
- Valid certification by a recognized certifying agency (ASCP, AMT, etc.).
- Valid licensure as a Clinical Laboratory Scientist (CLS/MT/MLT) by the North Dakota Board of Clinical Laboratory Practice recommended but not required as facility is exempt.

- Professional knowledge of medical technology principles, concepts and methodology sufficient to perform a broad range of emergency tests, including complex and non-routine analysis, run quality controls, research and implement new procedures, etc. Must have knowledge of mathematical and statistical processes sufficient to calculate and convert analytical data to test results.
- Knowledge and skill sufficient to use and maintain complicated instruments (e.g., spectrophotometer, automatic blood cell counters, automatic clinical analyzers)

Job Role:	Outpatient	Company Industry:	Spirit Lake Tribe
		Closing Date:	Until Filled
Employment Status:	Full- time	Supervision	Lab Supervisor
Monthly Salary Range:	DOQ	Manages Others:	No
Number of Vacancies:	1		
Please Send Application to:			
Name:	Spirit Lake Human Resource Department	Email:	slthr@spiritlakenation.com
Address:	P.O. Box 97	State	North Dakota
City:	Fort Totten, North Dakota	Zip/Postal Code:	58335
Phone:	701-766-1203 or 701-766-1215	Fax:	701-766-1272
Application Procedure	Complete application/Completed resume/Application materials must clearly explain how experience and education are related to minimum qualifications and job duties. Copy of Credentials /License/Copy of college transcripts/copy of valid driver's license/Names, addresses, phone numbers and permission to contact three references/If seeking Indian Preference a copy of Tribal Enrollment must be attached/ If seeking Veteran's preference must include Form DD214/Authorization signature will be required for background check and drug testing.		