



Spirit Lake Tribe
P.O. Box 359
Fort Totten, North Dakota 58335
mkeo@spiritlekenation.com

Job Title:	Water Operator III	Open Date:	April 9, 2025
Program:	Water Resource	Close Date:	Until Filled

Position Summary: The Water Operator is responsible for the successful operation and development of the Spirit Lake Tribe's Water Treatment plant and distribution system.

Major Duties:

- To provide operation and maintenance of all water infrastructures on the Spirit Lake Tribe
- Performs duties related to water infrastructure, repairs water lines, repairs valve and fire hydrants.
- Reads meters, monitors pump.
- Ensures that the Water Treatment plant is operational and maintained.
- Ensures the potable water on the Spirit Lake Tribe is safe and drinkable.
- Provide aide to other departments as assigned and perform work order request in a timely and professional manner.
- Individual will maintain a regular inspection schedule of the water distribution system, equipment and facilities.
- Maintain up to date and accurate records and daily logs of operating conditions of the water distribution system.
- Inspect and monitor any work done by others contractual or otherwise for the purpose of performing routine maintenance or repairs.
- Ability to follow and understand technical instructions and direction.
- On call 24/7 to respond to emergency situations affecting the water system.

Qualifications

- Must have water distribution and treatment certification level 2 or be willing to get level 3 water distribution and treatment certifications.
- Two years' experience in the repair/maintenance of electrical, hydraulics, welding, plumbing, construction, pipeline installation and mechanical equipment and machinery.
- High school diploma.
- Must be able to operate various types of equipment including backhoe, mini excavator, skid steer.
- Must possess excellent management and organizational skills.

- Comprehensive knowledge of policies, practices and concepts of the Spirit Lake Tribe Water Management.
- Provides information and responds to inquiries in person and over the telephone.
- Must possess and maintain a current, active and unrestricted ND Driver's license through course of employment, insurable under SLT driving policy.
- Must be dependable and able to work unsupervised.
- Computer knowledge and proficiency required.
- Must submit to an Alcohol/Drug Screen and random testing as per SLT Policy.

Job Location:	Spirit Lake Water Resource Building	Company Industry:	Water Resource
Job Role:	Water Operator III	Supervisor:	Water Resource Director
Employment Status:	Full- time	Manages Others:	No
Grade:	15		
Number of Vacancies:	1		
Please Send Application to:			
Name:	Spirit Lake Human Resource Dept	Email:	mkeo@spiritlakenation.com
Address:	P.O. Box 97	State	North Dakota
City:	Fort Totten, North Dakota	Zip/Postal Code:	58335
Phone:	701-381-0204 or 701-381-0635	Fax:	701-766-1272
Application Procedure	Complete application/Completed resume/Application materials must clearly explain how experience and education are related to minimum qualifications and job duties. Copy of Credentials /License/Copy of college transcripts/copy of valid driver's license/Names, addresses, phone numbers and permission to contact three references/If seeking Indian Preference a copy of Tribal Enrollment must be attached/ If seeking Veteran's preference must include Form DD214/Authorization signature will be required for background check and drug testing.		